**NOTICE TO VACATE THE PREMISES**

Registered A.D.

Ref No. \_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

Place: \_\_\_\_\_\_\_\_\_\_\_\_\_

To

\_\_\_\_\_\_\_\_\_\_\_\_\_ [[Name]]

\_\_\_\_\_\_\_\_\_\_\_\_\_ [[Name of the Father]]

\_\_\_\_\_\_\_\_\_\_\_\_\_ [[Address]]

Madam/Sir,

Under instruction and on behalf of my client, \_\_\_\_\_\_\_\_\_\_\_\_\_ [[Name of the Client]] son of \_\_\_\_\_\_\_\_\_\_\_\_\_[[Name of the Father of the Client]], resident of \_\_\_\_\_\_\_\_\_\_\_\_\_[[Complete Address of the Client]]; I do hereby serve you with the following notice.

1. That you are the tenant of the property/premises located at\_\_\_\_\_\_\_\_\_\_\_\_\_ [[Address of the Property]] situated at \_\_\_\_\_\_\_\_\_\_\_\_\_ [[Place where property is situated]] on a monthly rent of Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_ [[Amount of Monthly Rent]] per month.
2. That my client above named does not want to keep you any more as tenant, therefore, your tenancy is terminated.

Now you are called upon by this notice to vacate the said premises within 30 days from the date of receipt of this notice failing which a suit of enactment shall be filed against you and in that case, you shall be held responsible for the damages as well.

Please bear the cost of this notice which is Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_ [[Amount of cost and Legal Expenses]].

Thanking you.

Yours truly,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name of the Advocate)

(Signature)

(Address)

(Contact)